

Quality Assurance Specialist

Shaklee Corporation, the long-established, climate-neutral certified world leader in the distribution of quality nutritional, personal care and household products has an excellent opportunity in our exceptionally clean, climate controlled Distribution Center in Groveport, Ohio.

Reporting to the QA Manager, the QA Specialist provides QA and QC support to the Distribution Center operations. Primary responsibilities include the systematic releasing of products to the production environment through established procedures such as inspecting, sampling, testing the products received, and reviewing associated documentation. Other functions include maintaining quality systems such as training and related documentation, variances, CAPAs and NCRs, internal and occasional external audits, issuance and control of documents, providing documentation during a regulatory inspection, writing or updating SOPs and batch records and providing general QA/QC support such as assistance in failure investigations and special projects.

Ideal candidates will have 3-5 years related work experience in a regulated industry with a related Bachelor's degree preferred. Candidate must have the ability to maintain focus in a fast-paced environment, as well as have professional written and verbal communication skills, excellent organization and multi-tasking skills, and demonstrated proficiency with MS Word and Excel. Must be able to lift up to 40 lbs on occasion when required, work independently and productively while consistently demonstrating timely and accurate analyzing and decision-making skills. May involve some occasional, infrequent travel to vendors to perform quality audits and working on the warehouse floor.

We offer immediate 401(k) eligibility and 100% vesting with generous company match, competitive wages and comprehensive benefits package including Medical, Dental, Vision, Basic and Optional Life, etc. with substantial product discount, 10 paid holidays, on-site game room, monthly employee activity events and more. We are easily accessible to I-270, I-33 and I-70 in a quiet, yet growing suburb just minutes from downtown Columbus.

For consideration, please e-mail resume to: jobopps@shaklee.com (MS Word format)
or mail resume to: HR Dept, 5650 Greenpointe Dr. N., Groveport, OH 43125
See us at www.shaklee.com

We are an EOE supporting a drug, alcohol, tobacco/vape and weapon-free environment

The Company will only employ those who are legally authorized to work in the United States for this position. This is not a position for which sponsorship will be provided. Individuals with temporary visas such as E, F-1, H-1, H-2, L, B, J, or TN or who need sponsorship for work authorization now or in the future, are not eligible for hire.